



## Catholic Archdiocese of Adelaide

### POSITION DESCRIPTION

<b>POSITION TITLE</b>	Pastoral Lead: Justice Healing and Inclusion
<b>AGENCY/DEPARTMENT/ PARISH</b>	Pastoral Services Team
<b>TEAM</b>	Justice, Inclusion and Healing
<b>LOCATION</b>	Catholic Archdiocesan Centre
<b>REPORTS TO</b>	Director, Pastoral Life and Mission
<b>TENURE</b>	5 years
<b>ROLE REVIEW:</b>	Conducted every 12 months

### PRIMARY OBJECTIVE OF THIS POSITION

*"I dream of a "missionary option" in the Church, making us more inclusive, more open, and more filled with the desire to go out there and welcome God's people through the doors" Evangelii Gaudium 25*

The pastoral Lead: Justice Healing and Inclusion, will work collaboratively with the Director and Assistant Director, Pastoral Life and Mission who oversee pastoral services and mission in the Archdiocese, to serve parishes, schools and communities in the areas of justice, inclusion and healing.

As a key leader in the Pastoral Service Team and informed by the outcomes of the 5<sup>th</sup> Australian Plenary Council, Adelaide Diocesan Assemblies, and the 2023 World Synod, this person will be responsible for leading the development of a vision and pastoral strategies which assist the Archdiocese and its parishes, schools and communities to engage in issues of social justice, to become a more welcoming and inclusive church, and to seek healing and reconciliation with those who have experienced harm from the church or its members.

### KEY WORKING RELATIONSHIPS

Archbishop

Vicar General

Director, Pastoral Life and Mission

Assistant Director, Pastoral Life and Mission

Archdiocesan Pastoral and Team Leaders and Members of the Pastoral Services Team

Parish Priests, Migrant Chaplains and Pastoral Associates/ Parish Leadership Teams

Council for Integral Ecology

Catholic Charities

Caritas

Parishes, schools and communities

Collaboration with:

Direct Responsibility for:

Team Members: Pastoral Support: Justice Healing and Inclusion  
Pastoral Support: Justice, Healing and Inclusion, Cultural Community  
Liaison  
Manager: Chaplaincy Services

Councils:

Catholic Council for Integral Ecology

Key Relationships:

Caritas

Catholic Mission

Catholic Charities

## **KEY RESPONSIBILITIES**

### **Council for Integral Ecology**

- Support the Archdiocese Council for Integral Ecology to further develop and implement its Laudato Si and Strategic Action Plan.
- Promote connection and networking with those engaged in justice, healing and inclusion across the Archdiocese.
- Support the key recommendations of the Diocesan Assembly, the anticipated Decrees from the Plenary Council and the outcomes of the World Synod.

### **Support for the Multicultural Dimensions of the Archdiocese**

- Provide connection and support to Migrant Chaplaincies and communities.
- Support parishes in becoming welcoming, inclusive communities for all cultures.
- Provide leadership in the support of migrants and refugees.

### **Oversight of the Chaplaincy Program**

- Direct responsibility for the Leader: Chaplaincy Services (Prison and Hospital) who supports chaplains in the prison and hospital outreach.
- Negotiations with Local Health Networks around Memorandums of Understanding for the pastoral support provide in hospital.
- Connection and communication with the Prison Chaplain: Department of Correctional Services

### **Support for Catholic Charities, Catholic Mission, and Caritas:**

- Provide ongoing support for these agencies which includes membership of the Catholic Charities and Caritas Committees.

### **Development of New Initiatives**

- Discern new directions, projects and programs which seek to address the areas of justice, healing and inclusion particularly with those on the margins of church and society.
- Provide advice and consultation to Archdiocesan leadership, parishes, communities, schools, and Catholic agencies in regard to policy development and pastoral practice.

### **Member of the Broader Pastoral Services Team**

- Collaborate with all members of the Pastoral Services Team and provide support to bring about a mission centered church.

### **PERSON SPECIFICATION**

- A strong personal faith life and commitment to Eucharist and a faith community
- Practical pastoral experience in justice, healing and inclusion.
- Excellent interpersonal skills
- Innovative thinking and problem solving
- Capacity for community building
- High level written and oral communication skills
- High level organizational and facilitation skills
- High level information technology skills
- Experience in project management
- A proven capacity to consult, develop, implement and evaluate programs in collaboration with others
- Leadership experience in a professional setting

### **Qualifications and Experience**

- Relevant higher degree or post-graduate qualifications including some theology and/or experience.

### **Enrichment**

- The Pastoral Lead: Justice Healing and Inclusion is a significant position in the Archdiocese and ongoing enrichment is encouraged. This enrichment should include:
  - An annual retreat
  - Regular Spiritual Direction
  - External Professional Supervision
  - Engagement with ongoing formation and learning opportunities.

## OTHER CONDITIONS

- It is a requirement that a Working with Children Check of all staff is undertaken prior to employment and is updated regularly in accordance with Archdiocesan policy. Employment is conditional on a successful Police Check clearance.
- Abide by the provisions of the *Safeguarding Children and Young People Policy* and Best Practice Guidelines.
- Attend training in Child Safe Environments: Reporting Abuse and Neglect within three months of commencing in the role and refresher training as required.
- Contribute to the Archdiocese of Adelaide's Work Health and Safety policies and programs by:
  - understanding employee rights and responsibilities under the Work Health and Safety Act 2012,
  - meeting the requirements of the Work Health and Safety policies and programs,
  - participating in Work Health and Safety training programs.
- During your employment you are required to observe all policies and procedures. These have been established to ensure that we meet the ethical, quality and industrial standards necessary for a high level of professionalism.

<b>Print name</b>	<b>Signature</b>	<b>Date</b>
EMPLOYEE:		
ARCHBISHOP:		