



ST ALOYSIUS' COLLEGE

A Jesuit School for Boys • Founded 1879

YOUTH MINISTER DUTY STATEMENT

St Aloysius' College (the College) is a Catholic, Jesuit day school for boys from Year 3 to Year 12. Situated in the shadow of the Sydney Harbour Bridge, it has an enrolment of close to 1300 students. The College is conducted by the Society of Jesus and is part of a worldwide network of Jesuit primary and secondary schools and universities. Established in 1879, the College is committed to an education for each student that proposes Christ as the model for human life; pursues excellence in teaching and learning; and promotes lifelong learning and spiritual growth.

Safeguarding children and young people is a shared responsibility, it is reliant on all individuals within St Aloysius' College to keep children and young people safe in our care. St Aloysius' College does not tolerate any form of abuse and neglect towards children and young people. We are committed to the rights of all children and young people to feel safe and be safe when participating in our activities, services and programs.

The responsibilities in this Duty Statement are in addition to the requirements set out in the College's policies and may be amended from time to time by the Principal or the College.

Reporting to the Director of Faith and Justice, the Youth Minister is responsible for the coordination of a range of programs and activities designed to support the spiritual formation of students in the Senior School in a manner consistent with the College's Ignatian tradition. The Youth Minister works with others to provide opportunities for students to deepen their lives of faith and service, which includes their relationship with God and the Church, their commitment to social justice, their compassion for those in need, and their care for creation.

The core responsibilities of this role include the Senior School Retreat Program and Peer Led Youth Ministry (PLYM) Programs. The Youth Minister is also a Pastoral Mentor, Chaplain for a year Group and assists in the delivery of school-based Religious Education programs. Significant liaison related to the pastoral care of the students occurs with the Rector, other officers of the College, including members of the Faith & Justice team, and other staff in the Senior School.

The Youth Minister is responsible for demonstrating commitment to the Catholic, Jesuit ethos of the College and supporting the development of its students within its Ignatian charism. The Youth Minister is expected to engage with students on a daily basis.

Duties of the position include, but are not limited to:

Retreat Program

- Strategically plans the scope and sequence for the Senior School Retreat Program taking into account the developmental needs of the students;



- Plans and facilitates the Retreat Program, including programs that develop the interior life of each participant and develops their Ignatian spirituality;
- Trains and leads staff in Retreats, ensuring that teachers are equipped to assist students to develop spiritually;
- Coordinates all aspects of the Retreat Program in the Senior School including promotion, booking of locations, transport, purchasing resources, guest speakers and evaluation tools;
- Collaborates with the Ignatian Formation Team to ensure Ignatian Spirituality is embedded in the Retreat Program;
- Collaborates with the Head of Year and Chaplain regarding communication, staffing, parental permission and implementation of specific retreat programs;
- Collaborates with the Service Coordinator on the Year 10 Service Retreat, including organisation and leadership of the Reflection Day;
- Collaborates with Head of Rozelle Campus and Rozelle Staff on the Year 9 Retreat and Year 9 Reflection Day;
- Collaborates with Head of Rozelle Campus, Service Coordinator and the Religious Education Coordinator's at other Catholic schools on the joint Year 9 Reflection Day and Year 9 Service Retreat;
- Organises and coordinates the Kairos Retreats for Senior students on an annual basis including, but are not limited to:
 - Acts as the Kairos Retreat Director;
 - Recruits and trains student leaders and staff leaders;
 - Ensures adult leader compliance with College safeguarding children policies and procedures, Working with Children (WWCC) and relevant training for adults.

Chaplaincy

- The Youth Minister works with the Director of Faith and Justice in coordinating the Chaplains;
- Participates in external professional networks which support the work of the Youth Minister;
- Encourages the Chaplains to make strong links with other school Faith and Justice Coordinators such as the Liturgy, Service and Social Justice Coordinators;
- Acts as the Chaplain for a particular year group and in the role the Youth Minister:
 - Is a Pastoral Mentor and works with the Head of Year and Assistant Head of Year to coordinate the pastoral care of students in that Year level.
 - Takes responsibility, with the Director of Faith and Justice, for Reflection Days, Retreats, Prayer and Liturgies, Sacramental life, Immersions and Faith in Service opportunities with students in a particular Year group
 - Liaises with the other Chaplains as part of the Chaplaincy Team and works with the Rector and the Director of Faith and Justice to develop students' growth in their relationship with God, with others in the school community, and with those in need beyond the school community.

Peer Led Youth Ministry (PLYM)

- Strategically plans the sequence for the PLYM programs including calendar and budget planning;
- Collaborates with staff to help design and continually assess the Senior School Retreat Program to accommodate and incorporate Peer Lead Youth Ministry;



- Designs and stewards a program (in consultation with the Ignatian Formation Team) to foster the Examen between older and younger students in the Senior School;
 - Organises for the Year 11 Peer Led Youth Ministers to:
 - Participate in training and formation for activities such as Reflection Days, Retreats, Youth Group meetings at lunchtime, and the Examen;
 - Participate in a three-day student leaders Retreat in Year 10 to identify and develop leadership skills;
 - Recruits students in Year 10 to be PLYM leaders;
 - Ensures necessary communication with all relevant stakeholders as necessary;
 - Attends external formation opportunities with students as necessary;

Parish Liaison

- Strategically collaborates and plans Youth Ministry events with local parishes;
- Develop and design youth ministry opportunities in collaboration with parish youth ministers and other parish staff;
- Organises and coordinates all ministry and social events with local parishes including, but not limited to:
 - Recruits and organises participants for parish events;
 - Recruits and trains student leaders and staff leaders for parish events;
 - Ensures necessary communication with all relevant stakeholders as necessary;
 - Ensures adult leader compliance with College safeguarding children policies and procedures, Working with Children (WWCC) and relevant training for adults.

World Youth Day (as required)

- Organises College participation in World Youth Day including promotion, applications, interviews and selection of student pilgrims;
- Acts as the contact person for the Sydney Catholic Schools in the administration of the pilgrimage;
- Organises formation days, fundraising and briefings for participants;
- Ensures all necessary administration including risk management processes are completed as required;
- Attends training days as required;
- Leads the World Youth Day pilgrimage.

Any other duty as requested by the Principal and/or Director of Faith & Justice.