



HEAD OF SERVICE LEARNING

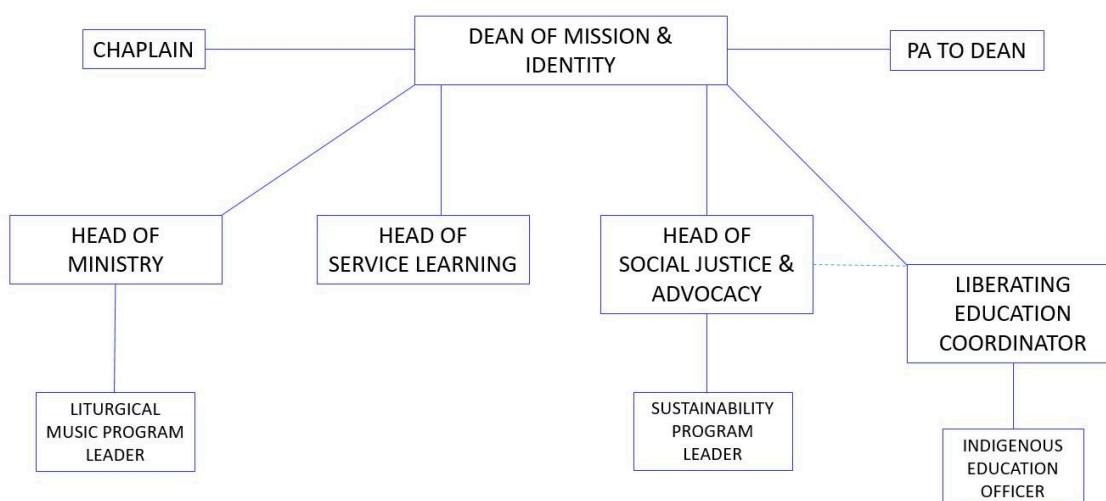
St Joseph's Nudgee College is a Catholic day and boarding school in the Edmund Rice Tradition for boys in Years 5-12. The College caters for students from the local Brisbane area, regional and remote Queensland, interstate and overseas. We uphold the values of Edmund Rice Education Australia (EREA) in providing quality Catholic education to students.

The College first and foremost educates young men and promotes their formation in Christian virtue and conscience. As members of an inclusive faith community, each of us strives to be a visible Sign of Faith, *Signum Fidei*. We engage in partnerships where each person is empowered and enriched. Our community enjoys and celebrates life with creativity and passion. We respect the dignity of the individual and value their story.

Team Information

This position is a member of the Mission and Identity team and reports to the Dean of Mission and Identity.

MISSION & IDENTITY TEAM STRUCTURE



HEAD OF SERVICE LEARNING

The Head Of Service Learning is an innovative member of the Mission and Identity team. The core business of this position is to lead and manage the Colleges' extensive immersion programs, and to develop experiential initiatives which enrich all school programs. A particular focus for the role is the facilitation of the Year 10 Tabgha program which provides age appropriate opportunities and experiences to encourage responsible transition into the Senior School phase.

The Mission and Identity team focuses on the formation of staff and students at a Catholic School in the Edmund Rice tradition. The team works to promote the spiritual, liturgical and prayer life of the College. The team manages the spiritual and liturgical, social justice, immersion, advocacy, retreat and Indigenous programs of the school.

Key Professional Relationships

Mission and Identity team, Student Formation Team, Head of Faculty - Religious Education, College Prefects (Mission and Identity), College staff, parents.

Primary Duties:

Development:

- o Develop annual operational plan of responsibility with reference to the College Strategic Plan and EREA Charter Touchstones.
- o Provide professional learning to staff regarding the College's mission to provide students ongoing formation of their faith through service and experience of others in our Church and community.
- o Work collaboratively with the Dean of Mission and Identity in enriching the community's commitment to God's vision of justice, peace and compassion through the College's Service Learning and Immersion programs.

Community Outreach:

- o Develop and coordinate community immersion opportunities for students, staff and the College community that bring life to the Charter's cultural characteristics and promote social responsibility and justice and peace spirituality appropriate to various groups of students.
- o Initiate and coordinate service learning programs, particularly for the Year 10 Tabgha program, that bring to life the Charter's cultural characteristics and promote social responsibility and justice for varying groups of students.
- o Work collaboratively with the Dean of Mission and Identity, to build connections and experiences with Edmund Rice Education Beyond Borders (EREBB), Edmund Rice Foundation and Caritas.
- o Lead through active involvement in the College's social justice and advocacy program.

Curriculum:

- o Subject vision and building. Formulate and implement an operational plan, network with other schools, encourage professional reading, implement immersion projects enabling all staff and students to be involved.
- o Work with curriculum leaders to oversee the integration of experiential opportunities for faith formation within the school's curriculum and co-curricular programs.

Mandatory Requirements

- o Teaching or equivalent degree qualifications relevant to this position.
- o High level of similar experience/qualifications.

- o Training in theology/religious education or appropriate for this position.
- o Proven capacity to provide leadership in an educational environment, particularly in the facilitation of service and experiential faith opportunities .

Selection Criteria

Prospective applicants should consider these criteria carefully in assessing their suitability for this position:

- o Strong understanding of and a demonstrated ability to live the ethos of Catholic Education and the vision of Edmund Rice Education, particularly as to how it is applied on a daily basis in the school, and international, communities.
- o Demonstrated experience planning and coordinating concurrent service and social justice activities.
- o Demonstrated experience working with adolescent boys in a spiritual manner, outside of traditional school settings.
- o Demonstrated Christian leadership through vision, service and example, with evidence of effective collaborative leadership with staff, students and parents.
- o Demonstrated experience in networking to drawing on external resources to enhance activities.
- o Demonstrated experience in undertaking activities that support/reinforce an organisation's learning outcomes.

Expected Knowledge, Attributes and Competencies

- o Awareness of goals/aims of Catholic Education, the Edmund Rice ethos of Catholic education and the St Joseph's Nudgee College Strategic Plan.
- o Appreciation of the value of a balanced education.
- o Ability to inspire boys to participate to their fullest potential across a range of activities.
- o Ability to work with staff to encourage their gifts, faith and personal commitment.
- o High level of organisation and administrative skills.
- o Commitment to ongoing professional development and spiritual formation.
- o Cultural awareness and observation in a practical and dynamic setting.
- o Highly developed interpersonal skills with students, staff and the wider community.
- o Ability to work in a collaborative, team-based setting.

Position Details

This position is a 4 + 4 year contract and is classified as a Tier 3 role.

Additional Factors

- o Flexibility with working hours is an expectation of this position.
- o This position is a timetabled teaching role.
- o Attendance at professional development opportunities on an as required basis.
- o Attendance at various events such as enrolment interviews, public relations opportunities etc.
- o The Principal and/or Deputy Principal may direct completion of other reasonable, relevant duties.
- o The College reserves the right to modify this position to meet its operational needs.

Employment at Nudgee College

Prospective applicants should consider that all employees at the College are expected to:

- Support the ethos and aims of Catholic education in the Edmund Rice Tradition;
- Operate with Gospel Values of compassion, justice, truth and service at the core of your dealings with students, parents, staff and the wider community;
- Have an awareness of, and support for, The Charter of Schools in the Edmund Rice Tradition and key EREA College's policies, procedures and practices;
- Be familiar with and have the ability to work towards achieving the goals outlined in the Strategic Plan;
- Display a high level of professional competency and ensure that behaviour and personal presentation reflect the College's values and professional expectations;
- Develop the notion of team wherever possible, encouraging cohesion and enthusiasm;
- Be committed to self-development and ongoing professional development;
- Be supportive of the social justice, cultural and sporting co-curricular programs of the College;
- Have knowledge/awareness of Workplace Health & Safety, Equal Opportunity and Anti-Discrimination requirements applicable in the work environment;
- Respond to the operational needs of the College and to other duties directed by the Principal or Deputy Principal, when required.

This position description was last reviewed May 2025 by the Dean of Mission and Identity.

Other Information

Working with Children

Applicants must possess (or be eligible to obtain) and maintain a current Working with Children Check - Blue Card Queensland or be registered with and maintain registration with the Queensland College of Teachers.

Student Protection

All employees are required to familiarise themselves with the EREA College's Student Child Protection Policy and Processes. It is required they will have a responsibility for the promotion and safeguarding the welfare of students with whom they come into contact and ensure compliance with EREA College's Child Protection Policy at all times. If during the course of carrying out their duties, an employee becomes aware of any actual or potential risks to safety or welfare of children in the College, they must report any concerns immediately.

Agreement

I acknowledge that I have read and understood the above duties, expectations and requirements specific to the position. I confirm that my skills and/or qualifications meet the requirements for this position.

Name: _____ Signature: _____ Date: _____